

Example of **DISTRICT TITLE I PARENT INVOLVEMENT POLICY**

NOTE: This example policy gives you the framework of what must be included in a district policy. Your district must fill in how you will fulfill each of the requirements and tailor this document to meet the unique needs of your population.

LOCAL EDUCATION AGENCY POLICY

Indiana City School Board intends to follow the parental policy guidelines in accordance with the *No Child Left Behind Act of 2001* as listed below. Indiana City School Board will distribute this policy to parents of students participating in the Title I program.

Policy Guidelines

- Involve parents in jointly developing our district's local plan under section 1112 and in the process of school review and improvement under section 1116;
- Provide the coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance;
- Build the schools' and parents' capacity for strong parental involvement by providing parents with;
 - A description and explanation of curriculum to be used
 - Forms of academic assessment used to measure student progress
 - Proficiency levels that students are expected to meet
 - Opportunities for decision-making related to the education of their children
 - Materials and training on how parents can improve their child's achievement
 - Educating school staff on how to build ties between home and school
 - Coordinating and integrating, as appropriate, parent involvement with Head Start, Even Start, Parents as Teachers Program and public preschool programs
 - Ensuring, to the extent possible, that information sent home is in a language and from parents can understand
 - Other reasonable support for parental involvement activities as parents may request
- Coordinate and integrate parental involvement strategies under Title I, Part A with parental involvement strategies under other programs, such as Head Start, Reading First, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), State-run preschool programs, and Title III language instructional programs;

- Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of the schools served with Title I, Part A funds, including—

Identifying barriers to greater participation by parents in parental involvement activities, with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background;

Using the findings of the evaluation to design strategies for more effective parental involvement;

Revising, if necessary, the LEA's parental involvement policies; and

- Involve parents in the activities of schools served under Title I, Part A.
[Section 1118(a)(2), ESEA.] [For more detailed information see Appendix D for a sample of a District wide Parental Involvement Policy.]

Expectations for Parent Involvement

The Indiana City School Board intends that parents of participating students be provided with frequent and convenient opportunities for full and ongoing participation in the Title I program. This shall include opportunities to jointly develop the Title I program plan and suggest modifications in the process for school review and improvement.

Any comments indicating parents' dissatisfaction with the district Title I program must be collected and submitted along with the Title I Application for Grant to the Indiana Division of Compensatory Education.

The Title I program must be designed to assist students to acquire the competencies and achieve the goals established by law, as well as the goals and standards established by the Midwest City School Board. These goals and standards must be shared with parents in a manner that will enable them to (1) participate in decisions concerning their child's education and (2) monitor and improve the educational achievement of their child.

School Policy

Each school must submit its Title I school parent involvement policy, which must meet all legal requirements. This policy must be developed jointly with and distributed by the school to parents of participating students. The policy must be updated annually.

A copy of each school's parent involvement policy shall be kept on file with the school's Title I program plan in the Central Office.

References

Section 1118 of *No Child Left Behind Act* (NCLB) of 2001
<<http://www.nochildleftbehind.gov>>